

Christ Lutheran Academy Parent Volunteer Hours Policy

Students excel when their parents are involved in their lives. Having parents visibly and actively involved in the life of CLA creates a unified and consistent environment for students to thrive and for the ministry of the school to be expanded beyond what staff alone or a few additional volunteers can do. The level of excellence Christ Lutheran Academy strives to obtain cannot exist if not for parent and community volunteers who serve at and on behalf of CLA. Parent volunteers are essential to the success of CLA. Together we can accomplish more!

For this reason parents of CLA students are asked to volunteer in various ways throughout the year. The requirements are for each school family to contribute a minimum of 20 service hours per student per year. Single parent households will be required to contribute a minimum of 10 service hours per student per year.

Guidelines:

- Ø Hours served must be school related to benefit the school directly.
- Ø Annual volunteer hours will be calculated beginning July 1 and conclude on June 30 of the following year. *Completion for parents of seniors will coincide with graduation day.*
- Ø Each parent is responsible for submitting their own completed volunteer hour completion forms.
- Ø Parents serving as chairpersons, administrative team members or board members will automatically be recognized as serving their minimum 20 hours.
- Ø Additional hours are welcomed and encouraged, however will not be applied to subsequent years.

Volunteer hours not completed by June 30 of each year will be billed at the rate of \$20.00 per hour.

Approved – August 16, 2007

